

# CITIZEN FIRST PROJECT

## Terms of Reference (TORs)

### 1. Holding lobbying meetings with parliamentarians on National Plan Action for ICESCR

#### **Purpose:**

The purpose of Lobby Meeting is to:

- establish direct linkages and interaction with parliamentarians especially members of relevant Parliamentary Standing Committees and other influential and active parliamentarians on international commitments and state obligations for citizens rights.
- convey CSO recommendations with alternate options to the relevant parliamentarians on international commitments and state obligations for citizens rights
- share public perceptions with parliamentarians on rights and obligations as well as to understand limitations of the parliamentarians in governance structures

#### **Methodology:**

These lobby meetings will follow up with 'Civil Society Position Papers' as well as proposed National Plan of Action.

#### **Participation:**

The number of participants of a delegation is expected from 5 – 10 prominent activists depending on various factors like distance, nature of issues etc. The delegation will call on the concerned parliamentarian at her / his office.

#### **Obligations of the implementing partner:**

- Implementing Partner will communicate through postal or courier service or even through email with parliamentarians, leaders of all parliamentary groups, members of Parliamentary Standing Committees, active and influential parliamentarians.
- Implementing Partner will keep record of written communication with parliamentarians and their possible response.
- Implementing partner will issue a press release on findings or result of the meeting.
- The implementing partner will come to NOWCommunities office twice a week.

#### **Compensations & Expenses:**

The compensations will be competitive. The major expenses include travel of delegation, photocopying the written submissions and postal service.

## **2. Organising National Advocacy Conferences on proposed Alternative National Plan of Actions on ICESCR based on Position Paper and Proposed NPA**

### **Purpose:**

The purpose of “National Advocacy Conference” is to:

- engage stakeholders in consultative process and follow up with the recommendation of ‘Civil Society Position Paper’ and proposed ‘National Plan of Action’ each of three instruments of rights exclusively.
- provide joint platform for interaction among concerned stakeholders including decision makers, political parties, civil society actors.
- engage stakeholders including civil society groups, political parties, parliamentarians and concerned government authorities on rights and state obligations in response to each of three instruments of rights.
- understand and sharing the perceptions and limitations of each other by policy/decision makers and campaigners and advocacy groups.
- suggest recommendations to policy/decision makers especially parliamentarians through direct interaction regarding rights and state obligations in response to each of three instruments of rights.

### **Participation:**

The number of Participants in the conference is expected around 100 activists, individual and political leaders.

### **Obligations of the implementing partner:**

- Implementing Partner will share the ‘Civil Society Position Paper’ and ‘National Plan of Action’ on each of three international instruments of rights and state obligations in the conference for further feedback and inputs for follow up.
- Lead Implementing Partner will invite and include all Implementing Partners in the process of planning and organizing the conference.
- Implementing Partner will communicate the key points of the conference to concerned stakeholders especially to the political parties, parliamentarians and social movements.
- The implementing partner will come to NOWCommunities office twice a week.

### **Compensations & Expenses:**

The compensations will be competitive. Major expenses include travel, accommodation, venue, meals, information material, media brief, communication, team travel, sound system etc.

### 3. Organising public events to mobilize support for National Plan of Action for ICESCR

**Purpose:**

The purpose of the Public Events is to:

- create public demand for implementing the necessary legislation and other measures for implementation of the proposed National Plan of Action corresponding to ICESCR.
- communicate effectively the people perceptions on rights and state obligations in response to international instruments of rights particularly ICESCR.
- engage stakeholders and like minded people, groups, organizations and movements in mobilization process in favour of proposed National Plan of Actions.
- enhance visibility of project objectives and interventions.

**Methodology:**

The public event includes Seminar, Rally, Media Stunt or any other event that attain the attention of policy makers as well as general public.

**Obligations of the implementing partner:**

- Implementing Partner will design the public events in consultation with NOWCommunities.
- Implementing Partner and NOWCommunities will review the Public Events before planning and organizing next public event.
- Implementing Partner will provide reports, pictures, recordings audio/videos and attendance sheets of the events to NOWCommunities.
- The implementing partner will come to NOWCommunities office twice a week.

**Compensations & Expenses:**

The compensations will be competitive. The expense will include pamphlet, travel, technical assistance, meals, media stunt and other necessary expenses depending on nature of event – however Implementing Partner and NOWCommunities will agree in advance.

### 4. Development of citizens' shadow reports to assess government's progress towards ICESCR

**Purpose:**

The purpose of the 'Citizens' Shadow Report' is to:

- consolidate and document peoples' perception on government's contributions and progress in response to international obligations regarding ICESCR.
- analyze government's policies and programs in the light of international obligation of Pakistan as state party with reference to ICESCR.
- identify gaps and areas for improvement in government's progress in response to state obligations under ICESCR.
- educate like minded advocacy groups, activists, political parties, parliamentarians and concerned individuals on state obligations and reporting mechanism with reference to ICESCR.

- develop recommendations for lobby and campaigning for improvement in government's response towards ICESCR as state party.
- identify the areas for national and international linkages for implementation of international obligatory documents ICESCR.

**Methodology:**

Lead Implementing Partners will engage and involve all eight Implementing Partners in planning and preparation of the 'Citizens' Shadow Report'.

**Obligations of the implementing partner:**

- Implementing Partners will develop 'Citizens' Shadow Report' exclusively on government's progress and contribution towards ICESCR.
- Implementing Partner will engage with broader spectrum of stakeholders for consultation in preparation of the 'Citizens' Shadow Report'.
- Implementing Partner will share and communicate the 'Citizens' Shadow Report' with relevant stakeholders through postal service and in person during different meetings.
- The implementing partner will come to NOWCommunities office twice a week.

**Compensations & Expenses:**

The compensations will be competitive. Major expenses include consultancy fees, travel cost for consultations with concerned persons and smaller groups, purchasing secondary material, communication, publication and distribution.

## **5. Holding consultative meeting for alliance building around ICESCR & Democratization of Public Policies**

**Purpose:**

The purpose of Consultative Meeting is to:

- provide joint platform to relevant stakeholders especially Civil Society actors for networking and joint actions for demanding rights of the citizens with reference to 'Civil Society Position Paper' and proposed 'National Plan of Action' prepared already by Implementing Partners.
- build consensus among broader Civil Society actors on 'Civil Society Position Paper' and proposed 'National Plan of Action'.
- engage like minded organizations, movements, advocacy groups, campaign initiatives and other concerned individuals in support of the project objectives and interventions.

**Participation:**

The number of participants will vary from 80 - 100 persons representing various sections of civil society including men, women, youth, persons with disability and transgender.

**Obligations of the implementing partner:**

- Implementing Partner will follow up the recommendations and findings of the consultative meeting through social media and other interventions of project.

- Implementing Partner will communicate the recommendations to media as well as to policy makers and other stakeholders through different means of communication including social media, postal service and courier service.
- Implementing Partner will provide reports, pictures, recordings audio/videos and attendance sheets of the meeting to NOWCommunities.
- The implementing partner will come to NOWCommunities office twice a week.

**Compensations & Expenses:**

The compensations will be competitive. Major expenses include travel, accommodation, meals, communication, information material, venue, team travel, sound system.