

NOWCommunities

National Organization for Working Communities, Karachi

ADVERTISEMENT FOR JOB

Urgent Required

Dated: 18th December, 2015

The National Organization for Working Communities consists of dedicated experts in development work in various fields of development concerning labor and women including peace, media, education, and community health. This collective have experience of working in countries most respected organizations. They have come together to fill the gap of much needed innovative approaches to organize workers, women and youth of marginalized working classes of Pakistan.

NOWComunities is required new project staff. The positions are as follows:

S.NO	JOB TITLE	QUANTITY
01	Project Manager	01
02	Project Coordinator	01
03	Finance Officer	01
04	Procurement officer (Part Time)	01
05	Driver	01

The job will be full time; with hours to be worked between 9.00 to 5.30 pm Monday to Friday.

Successful applicants must have:

- Relevant previous experience in Finance department
- Advanced Microsoft Office and typing skills
- Strong communication and interpersonal skills
- Strong organizational skills

If you are interested in this job, please email your resume to nowcommunities@gmail.com or call 021-34325500 for further information.

Note: For Job description you can visit our website: nowcommunities.org