

TOR's for Internal Audit Assignment

- Review the vouchers on sampling basis.
- Review the Bank reconciliation, P & L and other financial reports.
- Review resources and audit assignments.
- Identify and report all financial risks through effective implementation and monitoring of controls.
- Review of effective internal audit policies and procedures in accordance with local and international best practice.
- Oversee risk-based audits covering operational and financial processes and compliances.
- Ensure complete, accurate and timely audit information is reported to Management and/or Risk Committees.
- Submit the monthly vouchers basement and internal control report.

Internal Auditor Requirements:

- Degree in Internal Auditing, Financial Accounting or Financial Management (essential).
- Two years of work experience in an internal audit environment.
- Excellent documentation, communication and IT skills.